



Minutes of Management Meeting

Friday, 22nd October, 2010

In Attendance:

Ana Filomena Amaral, Andrea Callejas Castaneda, Francis Fabri, Gabriel Taga, Jan Riha, Jonathan Borg, Jose Maria Calvarro, Krzysztof Bahrynowski, Lukas Richterek, Mahmut Develi, Kevin Harrington

Evaluation of Project – Strengths and Weaknesses:

- All partners had submitted an interim report to their National Agencies over the summer. Some National Agencies had provided feedback about the quality of the project. The feedback was generally very positive and the partners agreed that this demonstrated that the project was progressing well, but we need to continue to build on our strengths and develop and strengthen the project.
- However, the UK National Agency would like to see more evidence of language and culture awareness and it was agreed that these comments will be taken on board for future workshops.
- It was emphasised that we need to deliver all that we promised in our application. To this end, it was agreed to write up case studies. MECB has already completed a case study and this will be used as the template for future case studies. Jonathan Borg will circulate the case study he has prepared. Each partner agreed that they will complete at least one case study over the remaining life of the project.
- It was suggested that we should ask our learners who participate in the workshops to complete a short 'learner report'. It was agreed that this was a good idea.
- The project's website was also discussed. It was agreed that, while all the information was on the website, more emphasis should be placed on the outcomes of the project. It was agreed that the website would be redesigned to give greater prominence to the aims and achievements of the project, and less on the workshops.



Planning of Future Meetings:

- After a short discussion about the suitability of dates for partners, the following was agreed:

Romania – It was agreed to hold this workshop on either the 25th and 26th March, 2011 or else the 1st and 2nd April, 2011. A final decision will be made as soon as those partners who are involved in other European projects can confirm their availability.

Ireland – A provisional date of the 29th – 30th June 2011 was set. It is hoped to have this date confirmed shortly after the Irish partner consults with his colleagues.

Project Dissemination Activities:

- Kevin Harrington distributed copies of the newsletter he had printed.
- Partners agreed that they would forward details of any dissemination activities to Kevin Harrington so he could include them in the next edition of the newsletter.

Two Other Possible Grundtvig Projects:

- Krzysztof give a brief overview of two other projects that he was involved with. These projects were submitted for approval this year, but unfortunately, were unsuccessful. He hopes to resubmit them for approval again this coming year and he would like partners on this project to become involved.
- It was agreed that Krzysztof would circulate copies of these projects to the partners for their consideration.

Any Other Business:

- It was agreed that, since the partnership was working well, it would be a shame to see it come to an end next year. There was a general agreement that we should work towards a continuation of the partnership in some way.
- One suggestion was that we should examine the possibility of submitting a project proposal under the next level of the Grundtvig programme. Developing resources for teaching renewable energy was suggested as a possible topic. Jonathan Borg agreed to do some research in this area and circulate his findings.
- Mahmut Develi circulated some brochures about his local region in Turkey to the partners. This was very useful in giving the partners an overview of his local area.

